



U. S. ELECTION ASSISTANCE COMMISSION  
1225 New York Avenue, NW, Suite 1100  
Washington, DC. 20005

**Interim Internal Procedure for Responding to State Requests to Change  
the Federal Form proposed by Commissioner Caroline C. Hunter  
*Incorporating Amendment Offered by Chair Donetta Davidson***

The Election Assistance Commission (“EAC”) hereby authorizes the Director of Election Administration to amend the “State Instructions” portion of the Federal Mail Voter Registration Application Form when a state government official notifies the EAC of a change in the state’s mailing address. For all other requests submitted by a state government official to amend the “State Instructions” portion of the Federal Mail Voter Registration Application Form, the Director of Election Administration shall immediately notify the Executive Director who shall amend the state instructions portion of the Federal Mail Voter Registration Form provided: 1) the request properly reflects the state's law and 2) the request does not require the EAC to alter the “Voter Registration Application.” The Commissioners shall vote on all appeals brought by a state government official of the Executive Director’s decision.