U.S. Election Assistance Commission
Standards Board

Meeting Agenda
Tuesday, June 29, 2004

Sheraton Suites Hotel
Houston, Texas

7:30 – 8:45 a.m.	Continental Breakfast
9:00 – 9:40	Call To Order and Roll Call of Members – EAC Vice Chair Gracia Hillman
9:40 – 10:00	Remarks – EAC Commissioners DeForest Soaries, Chairman; Gracia Hillman; Paul DeGregorio; and Ray Martinez III
10:00 – 11:00	Review of Board's Mission, Role and Responsibilities – Commissioner Hillman

- Review of HAVA Title II, Sections 211 - 216
- Procedures to Select 9-member Executive Committee
- Communications and Meetings Protocols
- EAC Executive Director Search Committee

11:00 – 11:15	Break
11:15 – 11:30	Presentation by U.S. Department of Commerce National Institute of Standards and Technology (NIST) – Craig Burkhardt, Chief Counsel for Technology, U.S. Department of Commerce, and Allan Eustis, Project Leader, Voting Systems Standards, Information Technology Laboratory, NIST
11:30 – Noon	Discussion of EAC and NIST Working Partnership and the Technical Guidelines Development Committee (TGDC) – Commissioner DeGregorio, Craig Burkhardt and Allan Eustis
Noon	Adjourn

Noon – 1:15 p.m.	Hosted Lunch
1:30 p.m.	Reconvene
1:30 – 3:00pm	Overview and Discussion of EAC "Best Practices" Draft Document – Commissioners DeGregorio and Martinez, and Thomas Wilkey, Chairman, NASED Voting System Board
3:00 – 3:15	Break
3:15 – 3:45	Discussion of Future Activities

- Uniformed and Overseas Citizens Absentee Voting Act (UNOCAVA) Best Practices
- Voluntary Voting System Guidelines
- Title III Voluntary Guidance

3:45 – 4:15	Summary of Meeting Outcomes
4:15 – 4:30	Closing Remarks
4:30	Adjourn
6:00 – 8:00pm	Hosted Dinner