**U.S. ELECTION ASSISTANCE COMMISSION**

Voting System Testing and Certification Program

1201 New York Avenue, NW, Suite 300

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# Notice of Clarification

## NOC 13-02:  Detailed Description of Changes for Modifications

Issued by Program Director, 10/17/13

### Section of Certification Manual to Be Clarified:

**4.4. Test Plan.** The Manufacturer shall authorize the VSTL identified in its application to submit a test plan directly to the EAC. This plan shall provide for testing of the system sufficient to ensure it is functional and meets all applicable voting system standards.

> **4.4.3. Format.** Test labs shall issue test plans consistent with the requirements in VVSG, Vol. and any applicable EAC guidance.

**4.6. Test Report.** Manufacturers shall enable their identified VSTL to submit test reports directly to the EAC. The VSTL shall submit test reports only if the voting system has been tested and all tests identified in the test plan have been successfully performed.

> **4.6.2. Format.** Manufacturers shall ensure that test labs submit reports consistent with the requirements in the VVSG and this Manual.

### Section of VSTL Manual to Be Clarified:

**Appendix A. Certification Test Plan Format and Content**

**Appendix B. Certification Test Report Format and Content**

### Purpose:

This notice of clarification is to clarify the information needed to describe changes to a system accepted in to the testing and certification program as a modification.

### Clarification:

In addition to the general description currently given as part of the system overview for modifications, each Test Plan and Test Report must include a detailed listing of all the

changes made to the modified system. This can be included in the body of the Test Plan and Test Report (if it is a small number of changes); or referred to in the system overview and included as an Appendix (if it is a large number of changes).

The detailed description shall include: name of component and/or module, version number and brief description of the change.

**Conclusion:**

It is very important that the EAC and other stakeholders completely understand the changes occurring in a modification. Providing this information in the Test Plan and Test Report allows the EAC and other stakeholders to access all of the pertinent information about a modification in one place.