



Agenda

**U.S. Election Assistance Commission
Local Leadership Council 2024 Annual Meeting
Monday, January 8th and Tuesday, January 9th**

Monday, January 8th

11:00 am – 1:00 pm Registration Open

1:00 pm – 1:30 pm Call to Order

Washington Ballroom

Welcome

Pledge of Allegiance

Roll Call: Determination of Quorum

1:30 pm – 1:45 pm Introductory Business

Washington Ballroom

Agenda/Materials Review

1:45 pm – 2:00 pm Break

2:00 pm – 4:30 pm Regional Subcommittee Break-out Sessions

Individual Breakout Rooms

LLC members will convene in break-out rooms to discuss regional topics, with guided discussions to be led by Regional Committee Chairs (if present).

4:30 – 5:00 pm Conclusion of Day 1

Washington Ballroom

Tuesday, January 9th

8:00 - 9:00 am Registration Open / Breakfast

9:00 - 10:00 am Regional Committee Updates and Panel Discussion

Washington Ballroom

10:00 – 10:30 am EAC Update

Roles and Responsibilities of FACA Board Members

Clearinghouse Materials Updates

10:30 – 10:45 am Break

- 10:45 – 11:45 am** **Crisis Communications Training**
Washington Ballroom
- 11:45 – 1:45 pm** **Working Lunch - Federal Partners Panel**
Monument View Room
- 2:00 – 3:00 pm** **Preparing for 2024 Workshop – Part 1**
Washington Ballroom
- Implementing Continuity of Operations Plans
- 3:00 – 3:15 pm** **Break**
- 3:15 – 4:15 pm** **Preparing for 2024 Workshop – Part 2**
Washington Ballroom
- Clearinghouse Network Workshop
- 4:15 – 5:00 pm** **Conclusion of Day 2**